

**Proceedings of Vice-Chancellor dt.03-07-2013**

**OFFICE ORDER**

**Sub: IQAC Meeting -Reg**

**Ref: Letter dt.02-07-2013 from Prof. K.Subba Rao, Director (IQAC)**

This is to inform that IQAC Committee Meetings will be conducted on 11<sup>th</sup> July, 2013 at 02.00 p.m. in the Conference Hall (F008) under chairmanship of the Hon'ble Vice-Chancellor to discuss Quality Enhancement Strategies w.r.t.

- (1) Curricular Aspects
- (2) Teaching, Learning and Evaluation
- (3) Research, Consultancy and Extension
- (4) Infrastructure & Learning Resources
- (5) Student Support and progression
- (6) Governance and Leadership
- (7) Innovative Practices

All the members of the Committee are requested to attend the meeting and participate for further strengthening the system.

**REGISTRAR**

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**Ref: Letter dt.02-07-2013 from Prof.K.Subba Rao, Director (IQAC)**

This is to inform that IQAC Committee Meetings will be conducted on 11<sup>th</sup> July, 2013 at 02.00 p.m. is rescheduled and will be conducted on 18<sup>th</sup> July, 2013 in the Conference Hall (F008) under chairmanship of the Hon'ble Vice-Chancellor to discuss Quality Enhancement Strategies w.r.t.

- (1) Curricular Aspects
- (2) Teaching, Learning and Evaluation
- (3) Research, Consultancy and Extension
- (4) Infrastructure & Learning Resources
- (5) Student Support and progression
- (6) Governance and Leadership
- (7) Innovative Practices

All the members of the Committee are requested to attend the meeting and participate for further strengthening the system.

**REGISTRAR**

10<sup>th</sup> April, 2013

**Minutes of the IQAC Meeting held on 18-07-2013 at 02.30p.m. onwards in the Conference Hall of K I University.**

The Vice-Chancellor Welcomed all the Members for IQAC meeting held on 22-03-2018.

**IN CHAIR**

Dr. R. Sreehari Rao - Vice-Chancellor & Chair Person

**MEMBERS PRESENT:**

- 1) Sri.K.Raja Harin - Vice-President, KLU
- 2) Dr.P.Thrimurthy - B.O.M. Member
- 3) Dr.Y.V.S.S.S.V. Prasad Rao - Dean (E&E)
- 4) Dr.K.Rajasekhar Rao - Dean (Administration)
- 5) Dr..A.Anand Kumar - Dean (SOE) & Principal, KLUCE
- 6) Dr.B.Raghu Kumar - Director (Academic Registrations)
- 7) Dr.M.Kishore Babu - Director (International Relations) & HOD-MBA
- 8) Dr.K.J.Babu - Director International Relations
- 9) Prof.S.Venkateswarlu - Assoc.Dean (P&D) & HOD-MCA
- 10) Prof.N.Venkataram - Assoc.Dean (Academics) & (ECE,EEE,ECM & CSE)
- 11) Dr.S.Vijaya Saradhi - HOD B.T
- 12) Dr.S.Balaji - HOD E.C.M
- 13) Dr.Y.V. Hanumath Rao - HOD M.E
- 14) Dr.V.Vasanth Kumar - HOD Mathematics
- 15) Dr.K.R.S.Prasad - HOD Chemistry
- 16) Dr.K.V.Divya - HOD English
- 17) Dr.K.Subrahmanyam - Alternate HOD-CSE
- 18) Dr.M.Sivaganga Prasad - Alternate HOD-ECE
- 19) Sri.T.Ravi Kumar - Basic Engineering Department
- 20) Mr.S.Lavanya - CSS Department
- 21) Dr.K.Usha Rani - Librarian
- 22) Sri M.Suman - Asst Registrar
- 23) Prof.K.Subba Rao - Director (IQAC) & Convenor

Following points include proposals, resolutions and outcomes based on the deliberations held by the members of IQAC Committee.

**Points related to NAAC Criterion – (1) : Curricular Aspects**

- Members were informed that the Curriculum revision process for the 2013-14 batch of B.Tech students has been initiated by the Dean (Academics)
- Action: Dean (Academics) & HODs

## **Points related to NAAC Criterion – (2) : Teaching, Learning and Evaluation**

- With all the necessary efforts, the exam should gear up for the results declaration within 15 days from the completion of fourth coming end semester examinations. Automation In-charge need to be pursued by the exam section if some software is additionally needed to meet this requirement.

Action : Dean (E & E), Examinations and Professor In-charge-Automation

- The current evaluation system is 40% internals and 60% external comprehensive examinations. But many students are successfully getting the minimum marks required in the internals and failing in the end semester comprehensive examinations.

It is desired to make the internal evaluation system more tough so that the students will do more hard work. A few proposals which can be explored are as follows:

- a) The minimum marks required in internals for getting the eligibility to write end semester examinations is proposed to be changed from 40% to 50%.
- b) The internal and external distribution is proposed to be change from 40%-60% to 50%-60%
- c) The home assignment component of internals proposed to be removed and in that place quiz/one more sessional examination component is proposed to be introduced

The above proposals can be analysed for implementation and necessary recommendations can be taken to the academic council

ACTION: Dean (Academics)

- The internal marks and detention list shall reach the exam section within the specified time.

ACTION: HODs,Dean (Academics), Principal

- Faculty of KLU need to be deputed to other colleges/Universities for their spot valuation/lab examinations/other academic works as per their need, so that their faculty will be deputed to KLU for the valuation of end semester answer scripts. Sometimes our exam section is finding difficult to get the external examiners for the valuation.

ACTION: HODs & Principal

- The possibility of providing transport facility to the external examiners can be explored.

ACTION: Dean (E&E) and Dean (Administration)

- Keeping in view the importance of C language course for the students in their placements, more steps need to be initiated for providing the strong foundation to the students. Some steps can be:
  1. Revising the Curriculum and filling the gaps if any based on the industry requirement.
  2. Developing an exclusive C-FAMILY group of faculty (like a research group) with strong faculty related to C and giving the responsibility of training the students.
  3. Involving outside experts (Industrialist experts) periodically and providing expertise to the students by means of mock interviews/guest lectures.
  4. Doing mini-projects in which the knowledge of C is effectively used.

ACTION: Dean (Academics), Principal, HODs & IRP

- A separate meeting is proposed to be conducted by the Vice-Chancellor with the Director (Practice School) and with a few administrators to analyze in detail the various issues related to practice school so that students will be more confident while opting for the practice school in the final year.

ACTION: Vice Chancellor

- Many students of 1<sup>st</sup> year are not referring the text books other than the printed books given by KLU. This point need to be analyze more closely.

ACTION: Dean (Academics) and Principal

- The possibility of conducting M Tech end semester examinations on alternate days can be explored and necessary recommendations can be taken to the Academic Council for approval.

ACTION: Dean (Academics)

- The possibility of having one more sessional examinations in place of Assignments need to be explored and suitable recommendations need to be taken to the Academic Council.

ACTION: Dean (Academics)

### Points related to NAAC Criterion – (3) : Research, Consultancy and Extension

- There is an internal funding project which was identified a innovative project and internal funding was approved. But, the approved amount has not yet reached the concerned. Necessary steps need to be taken in this regard. Also, a streamlined process need to be developed for avoiding a delay after the approval.

ACTION: Assoc. Dean (Sponsored Research) and Dean (Administration)

### Points related to NAAC Criterion – (4) : Infrastructure & Learning Resources

- M Tech class rooms are not in very good condition and for one of the specializations in EEE, classes are being conducted in Lab. It is necessary to analyze the present status of number of class rooms and other infrastructural facilities based on the strength so that the additional requirements (if any) can be projected for approval.

Action: Assoc.Dean(P&D) and Dean (P&D)

### Points related to NAAC Criterion – (5) : Students Support and Progression

- As Admissions for 2013-14 are very near by, a separate meeting is proposed to be conducted by the Vice-Chancellor and Dean (Administration) with the Admission / Marketing Department to analyze all the issues related to Entrance Test, Test Centres etc.

Action: Dean (Administration) and the Registrar

- To encourage the a students participating in the sports and other competition at the national level facilities like attendance (including for day s of travel) and other facilities can be analyzed for implementation.

Action: Dean (Administration)

- Number of students development (like seminars, GDs etc.) are not having good attendance of students as this attendance is not considered anywhere. This point need to be analyzed more closely.

Action: Dean (Administration). Dean (Academics) and the Principal

Points related to NAAC Criterion – (6) : Governance and leadership

- The monitoring mechanism at various levels and the proposed action in case of repeated Non-Conformances need to be developed and streamlined.

Action: Director (IQAC)

Points related to NAAC Criterion – (7) : Innovative Practice

- This possibility of forming a new cell with the name “Human Relations Cell” can be explored to give more importance to human values and ethics.

Action: Dean (Administration)



(Prof. K. SUBBA RAO)

**Director (IQA)  
KL University  
Green Fields, Vaddeswaram,  
Guntur Dist. A.P, PIN-522 502.**

## Minutes of the IQAC Meeting held on 18-07-2013 at 02.30p.m.

### Members present

S.No.	Name of the Member	Designation	Signature
1.	Dr. R.Sree Hari Rao	Vice-Chancellor	
2.	Dr. N.Rangaiah	Registrar	
3.	Prof. K.Subba Rao	Director(IQAC)	
4.	Prof. A.Anand Kumar	Principals College of Engineering	
5.	Dr. K.V.Ramana	Principals Academic Staff College	
6.	Prof. M.Bhaskara Rao	Principals Business College	
7.	Dr. A. Srinath	Vice-Principals Academic Staff College	
8.	Dr. K. Koteswara Rao	Dean P & D	
9.	Dr. K. Rama Krishna	Dean Academics	
10.	Dr.Y.V.S.S.S.V. Prasad Rao	Dean Examination & Evaluation	
11.	Dr. K. Rajasekhar Rao	Dean Administration	
12.	Dr. M. Kishore Babu	Director International Relations	
13.	Prof. Y. Purandar	Director IRP	
14.	Prof. B. Raghu Kumar	Director Academic Regn	
15.	Prof. B. Murali Krishna	Director Project Management	
16.	Sri. N. Venkataram	Assoc.Dean FED & Academics	
17.	Dr. K. Sarat Kumar	Assoc.Dean Sponsored Research	
18.	Dr.T. V. Ramakrishna	Assoc.Dean Academics	
19.	Dr. Ch. Hanumanth Rao	Assoc.Dean Acad.Research & Consultancy	
20.	Prof.S.Venkateswarlu	Assoc.Dean P & D	
21.	Dr.S.Vijaya Saradhi	HOD B.T	
22.	Dr.V.Sreekanth	HOD C.S.E	
23.	Dr.Seshi Kumar Gupta	HOD C.E	
24.	Dr.Habibulla Khan	HOD E.C.E	
25.	Prof.S.Balaji	HOD E.C.M	
26.	Dr.M.Venugopal Rao	HOD E.E.E	
27.	Dr.Y.V. Hanumath Rao	HOD M.E	
28.	Dr.V.Vasanth Kumar	HOD FED Maths	
29.	Dr.K.Vijay Kumar	HOD FED Physics	
30.	Dr.K.R.S.Prasad	HOD FED Chemistry	
31.	Dr.K.V.Divya	HOD FED English	
32.	Sri.N.B.V.Prasad	HOD CSS &IRP	
33.	Dr.K.G.Sudhakar	In-Charge I.S.O Certification	
34.	Dr.K.J.Babu	Controller of Examinations	
35.	Smt.K.Usha Rani	Librarian	