

K L E F
Department of Hotel Management

4th Meeting of the
Board of Studies
B.Sc. HM program

Date: July 26th 2018

Time: 10.00AM

Venue: Restaurant, 7th Floor, Admin Block



Koneru Lakshmaiah Education Foundation

(Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

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DEPARTMENT OF HOTEL MANAGEMENT

MINUTES OF THE 4TH BOS MEETING HELD ON 26-07-18

The 4th Board of studies meeting for the department of hotel management was held on 26.07.2018 at 10.30 am in the 7th floor restaurant in the hotel Management building.

Members present:

S.No	NAME	DESIGNATION	POSITION
1	Smt.Koneru Kanchana Latha	Secretary, KLEF	Chief Patron
2	Prof.Pranvir.S.satvat	Den-Academics	Patron
3	Mrs.K.Hema malini	i/c HOD, HM	Chair person
4	Dr.T.Uma Maherswara Rao	Porf.Registrar	Member
5	Dr.M.Kishore babu	Professor, Principal-College of Management	Member
6	Dr.G.Saravana kumar	Assoc.Professor	Member
7	Mr.R.J.N.mahindra babu	Asst.Professor	Member
8	Mr.M.Pavan Kumar	Asst.Professor	Member
9	Mr.Kalisha vali	Asst.Professor	Member
10	Mr.K.Chandra skejar	Expert for Academics	Member
11	Dr.T.Milton	Expert for Academics	Member
12	Mr.Sumanji Tiwari	Expert from Industry	Member
13	Dr.Sabitha	HOD, English	Invite
14	Mr.A.Pavan kumar	Asst.Professor	member

Mrs. Hemamalini , Chairperson presided over the meeting and the following items of the academics were transacted .

Grant of leave of absence, if any:

Mr. Swapna Kumar Bhatia, expert from Industry was absent for the meeting. Leave of absence granted.

Welcome of the members

Mrs.Hemamalini, HOD i/c welcomed all the members and introduced all the new and old members to the rest of the board.

AGENDA:

- 4.01 Welcoming the members to 4th BoS Meeting.
- 4.02 Confirmation of Minutes of the 3rd meeting of the Board of Studies.
- 4.03 Approval for academic regulations of B.Sc. Hotel Management Program.
- 4.04 Approval for academic calendar for 2018-19 batch students.
- 4.05 Revising the existing Program structure of B.Sc. Hotel Management Program.
- 4.06 Approval for revised course curriculum for B.Sc. Hotel Management Program.
- 4.07 Any other item with the approval of the chair.

RESOLUTIONS:

4.01 Ms. K Hemamalini, Chairman, Board of Studies invited all the members cordially to the meeting and introduced new members to the Board.

4.02 The minutes of 3rd Board of Studies meeting were presented and ratified. Minutes Department Academic Committee meeting held on 5th July, 2018 were presented and approved.

4.03 The revised academic regulations of B.Sc. Hotel Management program was presented and approved

The following changes have been made in the evaluation pattern:

- The internal evaluation weight age has been increased to 60 % from previous 50 % both for theory and practical.
- The external evaluation weight age has been reduced to 40 % from previous 50 % both for theory and practical.
- The Comprehensive semester examination has been revised to 40 marks instead of 50 covering four CO`s both for theory and practical.
- Attendance, the minimum eligibility of attendance has been revised to 85 % in the semester for writing the exams. Condonation has been revised from 75 % to 85 % and below 75 % can be given only on the recommendations of the VC or Dean Academics.
- **Approved Evaluation Scheme for B.Sc. Hotel Management Program**

S. NO.	COMPONENT	DURATI ON	Total test marks	Marks under	INTERNAL WEIGHTAGE
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				internals	
1.	Internal assessment Exams (Test 1)	2 hours	50	20	33%
2.	Internal assessment Exams (Test 2)	2 hours	50	20	33%
3.	Assignment/Assignment Test/Written Case Analysis/ Live Project/Reading Seminar/Mini-project/Paper Presentations/Operation workout		15	15	25%
5	Class attendance		5	5	9%
	Total			60	100%

4.04 Academic calendar of B.Sc. Hotel Management Program were presented and approved.

4.05 Changes in the program structure of B.Sc. Hotel Management Program by introducing industry driven courses were approved.

- In Academics following changes have been made in the student internship program (SIP): The four months internship in the final semester has been shifted to II year second semester with 6 months internship period. After first year summer break students will undergo 45 days internship.
- The three year Degree program will be called B.Sc. in hotel Management
- English syllabus changes have been introduced in all the three years and been approved.
- The following four courses have been added in the curriculum as value added courses: 1. Universal human values in I year II Semester 2.Ecology & Environment in II year II semester 3. Indian heritage and culture III year I semester 4.Campus to corporate in III Year II semester
- It was proposed and approved by Dean-Academics to include Hindi also in the first year II semester.
- Travel & Tourism is revised as Travel & Tourism Management and has been shifted to VI semester. Some additional topics have been included in the syllabus.
- In the final VI Semester three electives have been added
 1. Advanced Food Production
 2. Advanced food & beverage service
 3. Advanced Accommodation Management

4.06 Proposed and approved course curriculum for academic year 2018-19 according to the DAC 2018.

All members approved the revised course curriculum for B.Sc Hotel Management Course.

The BOS meeting was concluded after completion of all agenda points and members were thanked by Mrs. Hema Malini HOD 1/c.

Mrs. K Hemamalini
(Chairman, Board of Studies)