



## K L University

(Koneru Lakshmaiah Education Foundation)  
Deemed to be University, Estd. u/s 3 of UGC Act, 1956

Accredited by NAAC as 'A' Grade University ✦ Approved by AICTE ✦ ISO 9001-2008 Certified  
Campus: Greenfields, Vaddeswaram - 522 502, Guntur District, Andhra Pradesh, INDIA.  
Phone: +91-863-2399999 Fax: +91-863-2388999.

Admin Off: 29-36-38, Museum Road, Governorpet, Vijayawada - 520 002. Ph.+91-866-2577715, Fax: +91-866-2577717.

### DEPARTMENT OF ARTS

Dated: 05-05-2017.

### Agenda for the Departmental Academic Committee

- 1) To discuss the addition of new topics in the syllabus this would enhance skill development, entrepreneurial skills and employability skills.
- 2) To discuss if there is any need of the structural changes to be brought in the course syllabus.
- 3) To discuss the suggestions made by the faculty members and the students.
- 4) Any other matter pertaining to the department with the prior approval of the Head of the Department.

*V.V.M. Sateesh*

(V.V.M SATEESH)

HOD, DEPT. OF ARTS

HEAD OF THE DEPARTMENT  
DEPARTMENT OF ARTS  
K L UNIVERSITY  
GUNTUR DISTRICT - 522 502,



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### DEPARTMENT OF ARTS

Dated: 08-05-2017.

#### MINUTES OF THE DEPARTMENTAL ACADEMIC COMMITTEE

1. Mr. V. V. M.Sateesh, welcoming the members of the DAC, requested for the approval of the agenda.

It was approved unanimously.

2. Dr. P. Umanadha Sarma proposed for changes in the syllabus to introduce new topics in the syllabus which will help to enhance skill development, entrepreneurial skills and employability skills.

The proposal was approved unanimously.

3. Smt..Padmavathy, and Shri.B.Ashok have made strong recommendations that priority should also be given to training the students for development of skills which will make them suitable for the private sector etc. In-depth details were furnished by P.Padmavathy.

The proposal was unanimously approved and it will be taken up in the second semester.

4. Dr. Rama Padmaja Vedula proposed changes in languages syllabus which will aid the students succeed in competitive exams.

The proposal was approved unanimously.

5. Smt.Padmavathy has made contention that Indian Economy should be introduced in the second semester as it would enable the students to understand the state of Indian Economy. This measure would enable them to take informed decisions regarding becoming an entrepreneur.

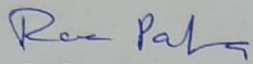
The proposal was approved unanimously.

6. Dr. Rama Padmaja Vedula has made a proposal for extra hours for language classes

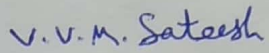
The proposal was approved unanimously.

7. The meeting ended with a vote of thanks to all present in the meeting.

Prepared by

  
Dr.Rama Padmaja  
Secretary DAC

Approved by

  
V. V. M.Sateesh  
Chairman DAC

**V.V.M. SATEESH**  
HEAD OF THE DEPARTMENT  
DEPARTMENT OF ARTS  
K L UNIVERSITY  
GUNTUR DISTRICT - 522 502.





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### DEPARTMENT OF ARTS

Dated: 15-05-2017.

### Agenda for the Board of Studies

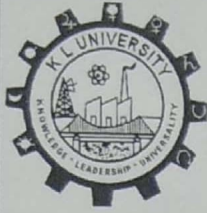
- 1) To discuss the addition of new topics in the syllabus which would enhance skill development, entrepreneurial skills and employability skills.
- 2) To discuss the approved items of Departmental Academic Committee.
- 3) To discuss if there is any need of the structural changes to be brought in the course syllabus.
- 4) To discuss the suggestions made by the faculty members and the students.
- 5) Any other matter pertaining to the department with the prior approval of the Head of the Department.

*V.V.M. Sateesh*

(V.V.M SATEESH)

HOD, DEPT. OF ARTS

**V.V.M. SATEESH**  
HEAD OF THE DEPARTMENT  
DEPARTMENT OF ARTS  
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### DEPARTMENT OF ARTS

Dated: 18-05-2017.

#### MINUTES OF THE SECOND MEETING OF BOARD OF STUDIES

- 1) Mr. V V M Sateesh, welcoming the members of the BOS, requested for the approval of the action taken on the decisions made in the second BOS.

It was approved unanimously.

- 2) Mr. V V M Sateesh proposed for the acceptance of the recommendations of Departmental Academic Council

Slight modifications have been suggested by Dr.A.V.N.Murthy and Dr. M. Latha and after deliberation by the BOS all the terms accept Five (5) of the DAC have been accepted

- 3) Mr. V V M Sateesh proposed for the acceptance of the syllabus for the year 2017 -2018

The board has suggested the following suggestions:

- i) The syllabus to be vetted by external faculty or by experts in civil services training
- ii) The syllabus to get the approval of Dean Academics
- iii) To include the book "Philosopher King " by Plato as additional reference book

- iv) The title Introduction to Public Administration - II should be changed to Public Administration – II.
- v) To include Indian Economy in the second semester in order to encourage Entrepreneurship, Skill Development and Employability skills.

The proposal was unanimously approved and it will be taken up in the first and third semester.

- 4) Dr.Umanadha Sarma has recommended that language be given four credits and three classes a week and should be offered for the first three semesters.

The changes were considered by the board, and they were approved unanimously.

- 5) P.Padmavathy proposed for the appointment of new faculty for Geography, Anthropology, Sociology and one junior lecturer for conducting exams material preparation and to manage the library.

The proposal was approved unanimously. The list of faculty requirement to be sent to Dean Faculty In charge

- 6) Dr. Latha, H.O.D, Department of English has sought whether rudiments of communication skills be treated as English Language  
The board suggested for the advice of Dean Academics on this matter.

- 7) Dr. Rama Padmaja Vedula proposed for promotion of Civil Services Orientation undertaken by department of Arts as part of its consultancy programme among B.Tech students

The proposal was approved unanimously and a suggestion has been made that first year students should be targeted and a minimum of 50 students should be encouraged to join.

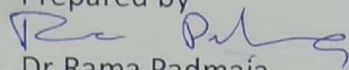


8) The chairman proposed for a taking in students from other universities to join in the second year.

It was approved by the board unanimously and a suggestion has been made to get the prior approval of dean academics.

9) The meeting ended with a vote of thanks to all present in the meeting.

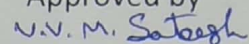
Prepared by



Dr. Rama Padmaja .

Secretary BOS

Approved by



V.V.M. Sateesh

Chairman BOS

**V.V.M. SATEESH**  
HEAD OF THE DEPARTMENT  
DEPARTMENT OF ARTS  
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